



**COUNTY OF LOS ANGELES**  
**PROBATION DEPARTMENT**  
9150 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242



**PAUL HIGA**  
Acting Chief Probation Officer

(562) 940-2501

March 17, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROPRIATION ADJUSTMENT  
TO UTILIZE UNANTICIPATED REVENUE  
(ALL SUPERVISORIAL DISTRICTS, 4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the attached \$2,233,000 Request for Appropriation Adjustment funded by unanticipated revenue to partially restore curtailments to the School-Based Supervision Program and to offset the Camp Management over expenditures in Residential Treatment Services Bureau.
2. Approve interim ordinance authority for the Probation Department pursuant to Section 6.06.020 of the County Code for three Supervising Deputy Probation Officer (8610A) and 27 Deputy Probation Officer (8607A) positions, in order to partially restore the above-mentioned program; and authorize the Department to fill these positions.

**PURPOSE/JUSTIFICATION OF RECOMMENDATION**

The purpose of this action is to enable the Department to partially restore the School-Based Supervision program curtailed in the FY 2004-05 Adopted Budget. Restoration of this program allows the Department to effectively service the community in the area of juvenile truancy, gang suppression, and juvenile rehabilitation.

Implementation of Strategic Plan Goals

The recommended Board actions are consistent with the Countywide Strategic Plan Goal #5: Children and Families' Well-Being; Goal #6: Community Services; and Goal #8: Public Safety. Restoration of the curtailed programs will ensure that at-risk and/or detained youth receive the quality care and services designed to increase the minor's capacity to achieve school success and develop healthy family and social bonding skills.

FISCAL IMPACT/FINANCING

There is no increase in net County cost associated with the requested appropriation adjustment that funds the positions for the remainder of the fiscal year. The unanticipated revenues are due to several fee and cost reimbursement increases, which include recovery of child support costs for wards housed in our juvenile halls and camps, federal grant funding for school-based supervision, probationer fee increases supporting supervision and investigation costs, and reimbursement increases for Title IV-E eligible services.

The following appropriation adjustment will allow the department to partially restore the School-Based Supervision program curtailed during the 2004-05 budget process and to offset projected over-expenditures in salaries and employee benefits within the Residential Treatment Bureau budget.

FROM:	<u>Probation-Main</u>	
	Cost of Probation Services Revenue	\$ 650,000
	Title IV-E Revenue	\$ 704,000
	Juvenile Reimbursement Revenue	\$ 400,000
	Federal Challenge Grant Revenue	\$ 479,000
TO:	<u>Probation-Main</u>	
	Salaries and Employee Benefits	\$1,703,000
	Services and Supplies	\$ 387,000
	<u>Residential Treatment Bureau</u>	
	Salaries and Employee Benefits	\$ 143,000

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This \$2.2 million budget adjustment will fund the Deputy Probation Officer positions in support of the School-Based Supervision program for the remainder of FY 2004-05 and the projected over-expenditures in salaries and employee benefits within the Residential Services Bureau budget.


A request for reallocation of funds and justification for inclusion of 30 budgeted positions in the Department's FY 2005-06 Proposed Budget was provided to the Chief Administrative Office and the Department of Human Resources as part of the budget process.

The School-Based Supervision program provides prevention and intervention services to Probation and at-risk youth on school campuses in high crime/high need areas. Deputy Probation Officers (DPOs) provide case management services and monitor school performance. These services are provided in collaboration with parents, school officials, community-based service providers, law enforcement, faith-based, and other external stakeholders. The DPO develops strengths-based, family-centered case plans designed to increase a youth's capacity to achieve school success and develop healthy family and social bonding skills.

### **IMPACT ON CURRENT SERVICES**

This appropriation adjustment will provide the funding needed to partially restore services to the level of operation prior to implementing the 2004-05 curtailments.

Respectfully submitted,



Paul Higa  
Acting Chief Probation Officer

lzl:PH

c: Executive Officer, Board of Supervisors  
Chief Administrative Officer  
County Counsel  
Auditor Controller

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF

**PROBATION**

DEPT'S.

NO.

640

March 9, 2005

## AUDITOR-CONTROLLER

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFORE**  
**(4-VOTE)**

**SOURCES:**Probation - Main

Cost of Probation Services Revenue

A01-PB-17390-9447

\$650,000

Federal Other

A01-PB-17390-9001

\$704,000

Juvenile Reimbursement Revenue

A01-PB-17390-9429

\$400,000

Federal Challenge Grant Revenue

A01-PB-17390-9031

\$479,000

**USES:**Probation - Main

Salaries and Employee Benefits

A01-PB-17390-1000

\$1,703,000

Probation - Main

Services and Supplies

A01-PB-17390-2000

\$387,000

Residential Treatment

Salaries and Employee Benefits

A01-PB-17890-1000

\$143,000

**JUSTIFICATION:**

This appropriation adjustment allows the Department to utilize the unanticipated revenues to restore critical programs curtailed during the 2004-05 budget process. The programs are School-Based Supervision, Camp Management, and Adult Services.

  
Paul Higa, Acting Chief Probation Officer

## CHIEF ADMINISTRATIVE OFFICER'S REPORT

 REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR

ACTION

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RECOMMENDATION

AUDITOR-CONTROLLER

BY

No. 281March 14 20 05

APPROVED AS REQUESTED

AS REVISED

03/14 20 05

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER